

Marion County Board of Health Meeting Minutes

June 16, 2009
7:00 P.M.

Board Members Present: Dr. Elizabeth Franczyk, Richard Haney, Pamela Hawkins,
Dr. Stanley Morrison, Michael Morton, and Thomas Turner
Others Present: Lori Ryan, Administrator; Melissa Mallow, Environmental Health Director;
Shelly Yoder, Director of Nursing; Tara DeWitt, Health Educator; and
Michelle Slater, Environmental Health Secretary

I. CALL TO ORDER

The Marion County Board of Health met on June 16, 2009, at the Marion County Health Department, Salem office. Mike Morton called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of six board members was present.

III. MINUTES

Richard Haney made a motion to accept the March 24, 2009, quarterly Board of Health meeting minutes as presented; Tom Turner seconded the motion. All were in favor; none opposed. The minutes were approved.

V. FINANCIAL REPORT

Morton called for a review of the financial report. Lori Ryan reported that the cash flow balance at the end of the second quarter for Fiscal Year 2009 is \$595,686.51; the revenue was \$622,454.43, or 55.39% of the total budget, a variance of \$60,553.53. Expenditures for the end of the second quarter were \$487,806.60, or 43.02% of the budgeted amount.

Outstanding accounts receivable is approximately \$98,000: Family Case Management owes \$44,554.74; WIC \$16,700; Bio-Terrorism, \$5,865.83; and Public Aid Billing of \$20,000.

Dr. Morrison made a motion to accept the financial report; Turner seconded the motion. All were in favor; none opposed. The financial report was approved.

VI. OLD BUSINESS

No old business was discussed.

VII. NEW BUSINESS

a. Activities:

i. Health Education: Tara DeWitt, Health Educator

Tara DeWitt reviewed totals from the Fiscal Year 2009 *Truth or Consequences / Positive*

Social Norm Marketing Campaign handout. DeWitt noted South Central schools were involved with the last survey.

Kick Butts Day (KBD) was held March 25; a total of 509 students were reached with the KBD event. Centralia Junior High sixth grade, Franklin Park Middle School seventh and eighth grade, and Centralia and Salem High School freshman health classes were involved in the KBD event. No extra money was received for this event, but teachers wanted to do it.

The Health Department participated in two events, Resource/Job Fair in Centralia, and Youth Summit at Kaskaskia College.

ii. Environmental Health: Melissa Mallow, Director of Environmental Health

Smoke Free Illinois Act: As of June 16, 2009, the Health Department had received 61 complaints for 35 businesses from the IDPH Complaint Line. Nineteen facilities were restaurants/bars and 16 were offices/workplaces. The Centralia Police Department continues to issue smoking citations. In May, the Centralia Police Department issued a ticket to a customer at Manning's Bar. IDPH has finally approved a ticket for the local health department's to use. The Marion County Health Department is in the process of having these made at a local print shop.

Tattoo & Body Piercing: On May 21, Audra Arnold and Mallow attended IDPH's Body Art Inspection Training. Local Health Departments that contract for the program is entitled to receive 75% of the facility's permit fee upon completion of fieldwork. The permit fee is currently set at \$500 per establishment with one station and \$50 for each additional station. For example, if a shop has 6 stations, their permit fee would be \$750 and for that inspection, the health department would receive \$562.50. IDPH's goal is to have the local health departments inspecting the facilities in July 2009.

Food Ordinance: The Health Department's Food Ordinance revision and addition were approved at the April 14 Marion County Board Meeting. The revision dealt with new food temperatures and the addition dealt with food facilities losing their food permit if they should violate any Federal or State Law.

West Nile Virus: The Health Department can submit 10 birds for West Nile Virus testing this summer. So far, the Health Department has picked up 4 birds, but they were not suitable for submission. The dead birds that are being tested for WNV are crows, blue jays, and perching birds, such as grackles, starlings, robins and cardinals. The Health Department will be setting the gravid traps for collecting Culex mosquitoes for WNV testing as soon as the weather permits.

Mike Morton inquired how the ticket procedure was done through the Centralia Police Department. Ryan and Mallow stated that Larry Evans, Chief, was unaware of the procedure after the ticket is issued.

Dr. Franczyk expressed her concerns regarding body piercing and tattoos.

iii. Nursing: Shelley Yoder, Director of Nursing

The WIC Caseload in March was 95%, April 96%, and the end of the May was 97%. The goal is to maintain a caseload of greater than 90% of 1,418 clients.

Farmers Market Coupons: The Health Department received 500 Farmer Market Coupon Booklets on June 3. Each booklet has \$15 worth of coupons to be used to purchase fresh fruits and vegetables at the Farmers Market. The coupons can be used by WIC participants starting July 1 through September. The Centralia market will be held on Saturday mornings at the southwest corner of South Locust and 2nd Street, and the Salem's market is held on Friday evenings at the First Baptist Church.

HIV Site Review: Dr. Richard Gardner, IDPH HIV/AIDS Prevention Administrator, visited the Health Department on April 27 to see how the Health Department's HIV Prevention Program was implemented. Gardner was very complimentary of the Program and noted no problems. On June 2, John Pitzer, IPHA's Lead Agent, conducted a site review of the Health Department's Prevention Program and was pleased to announce that no corrective actions were needed. A copy of the review letter was distributed.

Lab Services: Since the start of Lab Services, labs have been drawn on 168 clients. The second quarter, 35 labs were drawn. Richard Haney inquired where labs were sent. Yoder stated labs are picked up daily with results received the next day by Sarah Bush Lincoln Health System of Mattoon. Salem Township Hospital was not interested in completing the labs.

STD Testing: The Health Department completed 14 urine tests, 11 syphilis tests, and 4 Herpes in March; 9 urine tests, 6 syphilis tests in April; and 5 urine tests and 6 syphilis tests in May. For the tests completed, 9 positive chlamydia tests with a 32% positive rate, the state of Illinois is 13%. No positive gonorrhea tests, and one positive test for Herpes Type 1 and 2 positive tests for Herpes Type 2.

HIV Tests: For the second quarter, the Health Department completed 20 HIV tests with no positive results.

Nurse Practitioner: The Health Department is working with Shanda Swagler, FNP, to set up clinics in Centralia on Friday, July 24 and in Salem on Friday, August 7 to perform school and sports physicals.

Lead Poisoning Prevention Services: During the second quarter, 145 lead tests were completed. One nursing home visit was conducted, and 2 cases were closed out of case management services. Thirteen children are currently under lead case management services, and received one more today.

Communicable Disease: A complaint was received on April 22 stating that the Marion County Jail was housing inmates with MRSA infection and weren't complying with infection control measures. Yoder went to the Marion County Jail on April 27 and met with Zach Roeckeman, Jail House Administrator. Yoder and Roeckeman discussed communicable disease reporting requirements and infection control measures for MRSA in correctional facilities. All information was reviewed with Roeckeman at that visit and written copies were left for Roeckeman and Sheriff Jerry Devore. The Marion County Sheriff's Department has all the guidelines needed to implement the procedure.

Swine Flu: At the end of April, a new influenza strain, "Novel H1N1" emerged. The virus spread rapidly across the United States from Mexico. In response to the emerging virus,

Marion County Health Department received SNS stockpile anti-viral medication and PPE supplies to potentially allocate under the guidance of IDPH. To monitor for the new virus in our community, we enhanced our surveillance of the new strain by requesting information from all Marion County Schools, Hospitals, and Pharmacies. The Health Department also updated the radio and press frequently of ongoing efforts to monitor for the virus and gave residents information on measures to take to reduce the spread of the virus. Several public service announcements and newspaper articles were printed and aired in response to the outbreak.

Erlachiosis: The Health Department received the first tick-borne disease in April 2009, Erlachiosis. The patient was contacted and instructed on measures to take to prevent future tick bites. Marion County has had one confirmed case of Erlachiosis annually since 2006. Haney inquired of Lime Disease cases; Yoder noted no Lime Disease cases so far this year or last year.

Flu Clinics: The Health Department has secured 29 off-site flu clinics for the upcoming fall. The schedule has been completed and final confirmatory letters for off-site clinics will be sent out at the beginning of July to confirm specific dates and times.

iv. Administration: Lori Ryan

H1N1 Influenza Update: Illinois has had 1,975 confirmed cases with 5 deaths; The United States has had a total of 17,855 confirmed cases with 45 deaths. On April 30, the Health Department received a portion of the antiviral stockpile at 1:15 am. Stockpile received was 1,408 courses of Tamiflu, 416 courses of Relenza, 320 N-95 masks and 1,000 surgical masks. Concerned of another wave hitting in the fall; keeping the stockpile longer.

DHS Audit will be held July 14.

Summer Youth Staff from the Community Action Partnership. The two students work full-time, June through August with the Community Action Partnership paying their wages, the Health Department offering the experience. Renee Smyth is at the Centralia office and Maleah Bumgarner is at the Salem office.

Staff Appreciation Day will be held July 29. Dena Kemp's is celebrating her 15 years with the Health Department, and Judy Jones is celebrating 10 years. The Health Department takes all staff to lunch for appreciation of their hard work.

Judy Jones is currently on intermittent Family Medical Leave due to serious illness of her daughter who lives with her.

State Budget Letter (distributed). The State threatened to cut grants 50-percent for fiscal year 2010. No grant contracts have been received at this time; normally several grants are approved. WIC grant will be untouched since it is a Federal Program, \$196,200 for fiscal year 2009. Budget cannot be worked up at this time.

Saving money: The Health Department could save 15-percent of utility bills if only open four days a week. The Health Insurance decreased from a budgeted \$120,000 to \$70,000.

The Health Department is partnering with St. Mary's Hospital as preceptors for four University of Illinois students.

The Health Department has been paying a higher rate at 9.36% of the Illinois Municipal Retirement Fund (IMRF), an overpayment of \$129,302.09 (handout distributed). Ryan would like to see the Health Department's IMRF to be paid out of the overpayment over the next three years. Tom Turner made a motion to give Lori Ryan the authority to resolve the IMRF overpayment issue; Haney seconded the motion. All were in favor; none opposed. Ryan has authority to resolve the IMRF overpayment issue.

b. FY'10 Salary Committee / Staff Raises

Ryan requested a Salary Committee due to the unknowns in the state budget. If grants are approved, Ryan suggested a 3-percent raise across the board, totaling \$18,431. If grants are not approved, Ryan suggested a 2-percent raise across the board, totaling \$12,374. Morton appointed Tom Turner, Dick Haney and Morton to the Salary Committee.

VII. CLOSED SESSION

Closed Session was not needed at this time.

VIII. ADJOURNMENT

Dr. Morrison made a motion for adjournment at 7:50 p.m.; Pam Hawkins seconded the motion. The next meeting is scheduled for September 15, 2009, at the Centralia office.

[Michelle Slater Signature]
Michelle Slater, Environmental Health Secretary

June 30, 2009
Date

[Crystal Russell Signature]
Crystal Russell, Administrative Secretary

June 30, 2009
Date