Marion County Board of Health
Meeting Minutes

December 18, 2018
7:00 P.M.

Board Members Present: Creighton Engel, Elizabeth Franczyk, Tom Turner, Keith Kessler, Stanley Morrison, and Paula Strother.

Others Present: Lori Ryan, Administrator; Melissa Mallow, Environmental Health Director; Shelley Yoder, Director of Clinical Services; Dena Kemp, Director of Family Services; Cathy Hays, Administrative Secretary, and Mary Williams, Health Educator.

I. CALL TO ORDER
The Marion County Board of Health met on December 18, 2018 at the Marion County Health Department, Salem office. Tom Turner called the meeting to order at 7:00 p.m.

II. QUORUM
A quorum of six board members were present.

III. MINUTES
Stan Morrison made a motion to accept the September Quarterly Board of Health meeting minutes as presented; Dr. Engel seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. FINANCIAL REPORT
Tom Turner called for a review of the financial report. Lori Ryan reported the cash flow balance at the end of the 4th Quarter is $811,678.27.

The revenue for the end of the 4th Quarter are $1,288,841.88 or 97.68% of the total 2018 budget.

Expenditures over revenue are -$21,879.86.

Accounts Receivable are $115,504.52.

Keith Kessler made a motion to accept the financial report; Paula Strother seconded the motion. All were in favor; none opposed. The financial report was approved.

V. OLD BUSINESS
None to report.
VI. NEW BUSINESS

a. Activities:

1. Environmental Health: Melissa Mallow, Director of Environmental Health

Ms. Mallow performed pre-operational inspections at Dreamality Athletics and Orphan Smokehouse in Centralia, Discount Tobacco in Salem and Dollar General in Iuka. Temporary food inspections were conducted at the Central City Lions Fest, Kinmundy Log Cabin Village and Wamac Fest.

The month of November, Melissa kept busy with several recalls; Romaine Lettuce, Jennie-O ground turkey, and Duncan Hines cake mix.

The State of Illinois has repealed the Illinois Food Service Sanitation Code. As of January 1, 2019, the Illinois Department of Public Health is requiring all Local Health Department's to implement the 2017 FDA Food Code and inspection report. The biggest change is the inspection report and now a score will no longer be given to the food establishment, only the violations will be marked.

West Nile Virus
In Illinois, there have been 145 human cases and 11 deaths. In Marion County, there have been two positive human cases.

2. Nursing:

a. Shelley Yoder, Director of Clinical Services

STD Testing Information:
5 GC and Chlamydia urine tests, 3 HIV, and 3 syphilis tests were done on site with 1 positive test result for Chlamydia. 72 cases of Chlamydia and 7 cases of GC were reported to the Marion County Health Department this quarter. On October 16th we were notified a 2nd time by IDPH that Marion County remained in an outbreak status for Chlamydia. In response to the outbreak, notification letters were sent out to 11 local providers.
Lead Poisoning Prevention Services:
101 screening capillary lead tests were completed this quarter on site. 7 children had capillary screening tests that were 5 or higher and reminders letters have sent out.

Blood Pressure/Blood Sugar Clinics:
18 clinics were held. 5 clients had their Blood Pressure checked and 13 clients had their Blood Sugar checked through the clinics.

TB Monitoring:
2 clients were reported to the health department due to positive TB test or positive AFB. No active TB cases were reported this quarter.

TB Clinic:
On September 27th a TB clinic was held at the Salem office for Sandoval High School CNA students. The clinic was set up per request from the school nurse. During the clinic, 6 students had TB tests administered.

Lab Tests:
188 clients had labs drawn through the health department and 31 clients had labs drawn through our "Lab Card" agreement.

Lab Fairs:
Engineered Fluid Inc. requested a PSA lab fair for their employees. 14 PSA labs were drawn.

Lab Test Change:
Effective January 1, 2019 the GHP3 executive profile offered through our lab services will be discontinued. The GHP3 included the Lipid, CMP, CBC with diff, TSH and T4 total. The new lab service will be GHP includes the CMP, TSH, CBC with diff.

Drug Tests:
2 (9-panel) urine drug tests were completed during this quarter.

Communicable Diseases:
127 communicable disease reports were investigated this quarter. Out of those reports 111 met the criteria to be classified as a suspect, probable or confirmed case.

FIT Program:
This quarter 1 FIT was distributed. 1 sample was returned and tested. The test was negative with no referral needed.

Immunizations:
This quarter 21 immunization clinics were scheduled. In addition, Ms. Yoder held 4 extra on-site pediatric flu clinics accommodating an additional 48 kids.

Flu Clinics:
This flu season 27 off-site flu clinics were held.
At those off-site clinics 368 influenza vaccines were administered. This quarter 1,282 adult and 213 pediatric flu shots were administered.

**Staff Change:**
Jami Strader LPN, the Public Health nurse resigned. The health department has hired Judy Jenkins, LPN to replace Ms. Strader.

**b. Dena Kemp; Director of Family Services**
1,239 women, infant and children received services this quarter.

Thursday Walk-In Clinic continues at our Centralia office with 189 served 4th quarter.

WIC caseload is at 94% of assigned caseload this quarter. 100% of Family Case Management and High Risk Family Case Management.

This fiscal year, the State of Illinois DHS WIC program has required each agency to make a phone call or text contact to each prenatal client in her 9th month of pregnancy to determine her intent to breastfeed.

Reviews this quarter: Mid-Certification Review of the health departments WIC program was completed by phone last week, DHS Fiscal Audit on December 11, and Family Case Management and Family Case Management High Risk review was in late October.

3. **Administration: Lori Ryan**
Staff Education Day was held November 1.

DHS Fiscal Audit was completed on December 11.

**Grants**
15 out of 18 grants have been submitted, the 15 grants total $631,799.00. Waiting on 3 grants to be released; Drinking Water, Vision and Hearing and Genetics.

**Update on Staffing**
The health departments front desk secretary is still off work due to a stroke. Will monitor whether she will be released from her Doctor to return to work in the next few weeks. One of our WIC Nurses is on Family Medical Leave due to her husbands illness.
Dr. Morrison will not be renewing his Dental licence. A new dentist will need to be appointed to the Board of Health.

VII. POLICY UPDATES
Gata requires new policies, Conflict of Interest Policy for Board of Health and Staff. The Board will look over the Policy Update and will vote on approval at the March Board Meeting.

2019 Board of Health Meeting Dates
March 19, 2019 Centralia office
June 18, 2019 Salem office
September 17, 2019 Centralia office
December 17, 2019 Salem office

Mary Williams, the health department’s Health Educator, presented a proposal for Smoke Free Parks to the Board which the Board is also serving as the Tobacco Coalition. Ms. Williams will proceed with the City of Centralia to adopt a tobacco-free/cigarette-free policy to the city’s outdoor facilities.

VIII. CLOSED SESSION
Closed Session was not needed at this time.

IX. ADJOURNMENT
Dr. Engel made a motion for adjournment at 8:08 p.m.; Keith Kessler seconded the motion. The next meeting is scheduled for March 19, 2019; 7 pm, at the Centralia office.

Cathy Hays, Administrative Secretary
December 19, 2018
Date