Marion County Board of Health
Meeting Minutes

June 18, 2019
7:00 P.M.

Board Members Present: Creighton Engel, Kendra Taylor, Keith Kessler, Mike Morton, and Paula Strother.

Others Present: Melissa Mallow, Administrator; Shelley Yoder, Director of Clinical Services; Dena Kemp and Terri Adams, Director of Family Services; and Cathy Hays, Administrative Secretary. Bruce Kropp, WJBD Radio.

I. CALL TO ORDER
The Marion County Board of Health met on June 18, 2019 at the Marion County Health Department, Salem office. Mike Morton called the meeting to order at 7:00 p.m.

II. QUORUM
A quorum of five board members were present.

III. MINUTES
Keith Kessler made a motion to accept the March Quarterly Board of Health meeting minutes as presented and the April 29, 2019 Special Board of Health Selection of Administrator minutes as presented; Creighton Engel seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. SPECIAL ORDERS
a. Dr. Baumgart’s Resignation
   On May 15, 2019 Dr. Baumgart resigned her position on the Marion County Board of Health Board.

b. Newly appointed Board Member – Kendra Taylor
   A letter was received from the Marion County Board, appointing Kendra Taylor to replace the term of Board of Health member Dr. Miriam Baumgart.

V. FINANCIAL REPORT
Mike Morton called for a review of the financial report. Melissa Mallow reported the cash flow balance at the end of the 2nd Quarter is $845,643.66.

The revenue for the end of the 2nd Quarter is $637,342.44, or 48.45% of the total budget. Variance of - $20,334.54.

Expenditures for the end of the 2nd Quarter is $603,377.05. Which is 45.87% of the budget.
Accounts Receivable are $57,450.17.

Outstanding grants to be received.
Public Aid Billing outstanding is $15,766.00
Insurance Billing outstanding is $9,305.00
WIC Billing outstanding is $20,146.79

Paula Strother made a motion to accept the financial report; Keith Kessler seconded the motion. All were in favor; none opposed. The financial report was approved.

VI. Old Business
   a. Closed Session Minutes
      The board voted to wait to review the closed session minutes from March 19 and April 29, 2019 Board of Health Meetings.

VII. NEW BUSINESS
   Activities:
   1. Environmental Health: Melissa Mallow, Director of Environmental Health
      Ms. Mallow approved the remodel project for the Salem Taco Bell. Melissa performed pre-operational inspections at Fire Wok in Centralia, Farmhouse Bakery in Salem, and Kay’s Place in Central City. Temporary food inspections were performed at the Odin Firemen’s Picnic.
      On May 20, the health department was notified by the Illinois Liquor Control Commission that the LC-13 Program would be closing at the end of the FY 2019 contract year. The Illinios Liquor Control Commission will separate from the Illinois Department of Revenue and become a stand alone agency. Marion County Health Department has given out cases of Larvicide to City of Sandoval and the City of Salem. There have been no positive human cases of West Nile Virus in Illinois so far this season. Ms. Mallow shipped the first bird for WNV testing on June 18.
      Tim Yates has been hired as the health departments new Director of Environmental Health.

   2. Health Education:
      Mary Williams and children from King’s Kids Preschool went to Bryan Memorial Park in Salem on Friday, May 31, 2019 to pick up tobacco trash. On June 3, 2019 Mary did a presentation at the Salem City Council meeting about the need for a Smoke-free Park and Recreational Facility policy.
The Salem City Council rejected the idea of a total ban on smoking materials in the city parks but has decided to move forward with a plan to declare any areas in parks near playground equipment or other areas where children gather smoke-free zones.

3. Nursing:
   a. Shelley Yoder, Director of Clinical Services
      STD Testing Information:
      11 Gonorrhea/Chlamydia urine, 2- Gonorrhea/Chl throat, 13 HIV, and 14 Syphilis tests were done this quarter. 1 patient was positive for syphilis, 2 for Gonorrhea and 1 for Chlamydia. All of the patients were referred for treatment. This quarter 43 Chlamydia, 2 Syphilis and 20 Gonorrhea cases were reported for Marion County residents. 8 additional STD cases were received and processed for out of county residents. On April 12th Ms. Yoder was notified by IDPH that Marion County is no longer in an “Outbreak” status for Chlamydia, but was notified Marion County is currently in an “Outbreak” status for Gonorrhea. In response to the Gonorrhea outbreak alert, notification letters were sent out to 11 local providers that evaluate and treat STD patients and a Public Service announcement was sent to the local media to alert Marion County residents.
      Lead Poisoning Prevention Services:
      112 screening capillary lead tests were completed this quarter.
      TB Monitoring:
      3 clients were reported to the health department due to a positive TB test or positive AFB smear or culture. No new active TB cases were reported this quarter.
      Active TB case update:
      Shelley Yoder, has been providing Direct Observe Therapy & assessment for the current active TB case on an ongoing daily basis since April 23, 2019 on all work days except for work days scheduled off. At present the Direct Observe Therapy will continue through September 11th, unless changed by the physician. Contact investigation findings: A total of 144 persons were screened for TB as a result to this contact investigation.
      Lab Tests:
      266 clients had labs drawn at the health department and 8 clients had labs drawn through our “Lab Card” agreement.
Drug Testing:
This quarter 1 hair drug test with expanded opiates and 1 9-panel urine drug test was done.

Communicable Diseases:
101 communicable disease reports were investigated this quarter. Out of the 101 reports received, 87 met the criteria to be classified as suspect, probable or confirmed case.

Current Communicable Disease situation:
On June 17th Ms. Yoder was notified by IDPH that an inmate housed at the Marion County Jail in May/June had infectious Hepatitis A disease and was Potentially Infectious. Currently Ms. Yoder is coordinating with IDPH and the Marion County jail Administrator to arrange vaccination with Hepatitis A vaccine for correctional officers and inmates that had contact with the case. At present Shelley was given a list of approximately 48 persons that may need to be vaccinated.

FIT Program:
This quarter 13 FIT tests were distributed.

Immunizations:
This quarter 13 immunization clinics were scheduled at Centralia and 12t Salem.

b. Dena Kemp; Director of Family Services, Presented by Terri Adams
Terri Adams has taken over Dena Kemps position as Director of Maternal and Child Health Services and Centralia office Supervisor. Holly Smith was hired to replace Terri as a Maternal Child and Health Nurse. In April, Marion County Health Department was recognized for having achieved WIC caseload over 90% or more of our assigned 1,132 during FY19. Marion County was ranked number 2 in caseload achievement for FY19 in the Southern Illinois Region and ranked number 5 in caseload achievement for all State of Illinois WIC agencies. WIC program funding was increased for FY20 to $225,913 and we received an additional 31 caseload assignment.
FY20 the high risk family case management will now require our Maternal Child Health Nurses to do a home visit on every pregnant and infant client. The Family Case Management grant funding for FY20 has increased from $192,360 to $243,840.
For the Preschool Hearing and Vision Grant, during the months of April and May, Ms. Kemp performed 205 hearing screenings and 154 vision screenings.
4. **Administration: Melissa Mallow**

**Grants**

FY19 Dental Sealant Grant has been extended to September 30, 2019 and we received the Vision and Hearing grant on June 17, 2019, will write for the Vision and Hearing this week. Those 2 grants are the only grants that currently have not been written.

FY20/21 Comprehensive Health Protection Grant has a new component – Narcan Project. The funding is for the purchase and distribution of Narcan medication to first responders. The Narcan Project was built into the Health Protection Grant.

Due to the Measles Outbreak; in late April, IDPH announced steps to increase vaccination rates across the state. IDPH initiated grant amendments to local health departments for the purchase of vaccines, supplies, clinic operations, and education and outreach. The grant increase was $16,384.00. The health department has purchased MMR vaccine, 1 medical grade refrigerator, 2 medical grade freezers, 2 portable vaccine coolers, data loggers, educational pamphlets, medical supplies and an outreach ad for the Salem and Centralia newspapers.

**VIII. 2020 RAISES**

Ms. Mallow presented a 3% raise to the Board of Health for all staff for FY20. The Board went into Closed Session to discuss Exception 1).

**Personnel Matters.**

AT 7:40 Board came out of Closed Session and Keith Kessler made a motion to accept the 3% FY20 raise; Creighton Engel seconded the motion. All were in favor; none opposed. The 3% FY20 raises was approved.

**IX. FOOD ORDINANCE REVISION**

Ms. Mallow explained the Food Ordinance revision to the Board which was a rewording of the Food Ordinance 95.7 Section C and Section E. Creighton Engel made a motion to accept the Food Ordinance Revision; Keith Kessler seconded the motion. All were in favor; none opposed. The Food Ordinance Revision was approved.

**X. CLOSED SESSION**

At 7:30 Michael Morton requested to go into closed session to address Exception 1.) Personnel Matters.

**XI. COME OUT OF CLOSED SESSION**

At 7:40 Keith Kessler made a motion to come out of closed session; Creighton Engel seconded the motion. All were in favor; none opposed. The Board came out of closed session.
XII. ADJOURNMENT
Creighton Engel made a motion for adjournment at 7:43 p.m.; Paula Strother seconded the motion. The next meeting is scheduled for September 17, 2019, 7 pm, at the Centralia office.

Cathy Hays, Administrative Secretary

June 19, 2019
Date