

**Marion County Board of Health
Meeting Minutes**

December 21, 2010
7:00 P.M.

Board Members Present: Richard Haney, Pamela Hawkins, Dr. Stan Morrison, Mike Morton, Paula Strother, Tom Turner, and Keith Kessler
Others Present: Lori Ryan, Administrator; Melissa Mallow, Environmental Health Director; Shelly Yoder, Director of Nursing; Tara DeWitt, Health Educator; Michelle Slater, Administrative Secretary; and Bruce Kropp, WJBD Radio

I. CALL TO ORDER

The Marion County Board of Health met on December 21, 2010, at the Marion County Health Department, Salem office. Mike Morton called the meeting to order at 6:45 p.m.

II. QUORUM

A quorum of seven board members was present.

III. MINUTES

Richard Haney made a motion to accept the September 21, 2010, quarterly Board of Health meeting minutes as presented; Tom Turner seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. SPECIAL ORDERS

Mike Morton welcomed our new board member Keith Kessler. Each member in attendance introduced themselves to Mr. Kessler.

VI. FINANCIAL REPORT

Morton called for a review of the financial report. Lori Ryan reported that the cash flow balance at the end of the Fiscal Year 2010 is \$700,741.22, an increase of \$59,318.95.

\$50,000 was transferred to the Building fund which made the balance \$51,687.63. Lori reported that she would like to increase the parking lot at the Salem office and pave the parking lot in the Centralia office in the future.

The revenue for the end of the Fiscal Year 2010 was \$1,191,051.58, which is 106.67%, \$74,521.78 over the budgeted amount.

Expenditures for the end of the Fiscal Year 2010 are \$1,081,732.63, or 97% of the FY'10 budget. As an agency, we only spent what was needed, due to fear of little reimbursements from the state.

Fiscal Year 2010 revenue over expenditures is \$109,318.95. The Health Department has \$205,095.11 outstanding with accounts receivable.

Pam Hawkins made a motion to accept the financial report; Dr. Morrison seconded the motion. All were in favor; none opposed. The financial report was approved.

VI. OLD BUSINESS

Lori and Melissa attended the Marion County Board meeting on November 9th. They presented the food ordinance revision concerning the food permit fee increase. The issue was tabled and they would like Lori and Melissa to attend the finance committee meeting to further discuss the food permit fee increase.

VII. NEW BUSINESS

a. Activities:

1. Health Education: Tara DeWitt, Health Educator

The Health Departments Break the Habit program offered through the Illinois Tobacco Quitline is set up and fully functional. This means when someone from Marion County calls the Quitline: They are assessed for their readiness to quit: If ready to quit, and meet the guidelines; They will be referred to the Marion County Health Department for the Break the Habit program where they can receive up to 6 weeks of NRT "patches", as long as funding allows; The client must call the Quitline weekly to receive a weeks worth of patches. The key is they MUST GO THROUGH THE QUITLINE. This program is only for clients who qualify for the assistance. This program does not allow the Health Department to hand out NRT on its own. We are only allowed to advertise the Quitline, not the Break the Habit program itself. Tara gave all board member Quitline Cards to take with them.

2. Environmental Health: Melissa Mallow, Director of Environmental Health

On December 9th and 10th, Kevin Dressman with Illinois Department of Public Health was here for my Retail Food Standardization Re-certification. It consisted of three food inspections over a two day period. Melissa Mallow reported that she passed, and that the State has hired one person to do this and that he will back every three years for re-certification.

In September, Audra & I performed routine food inspections on some bars after 4:00pm. In Sandoval, we inspected Fats Rendezvous, Bub's Pub & Crossroads. In Junction City, we inspected the The Hideout. In Centralia, we inspected Skipper's Inn, Fred & Mary's Place, Dottie's, Tammy's Hallway, The Block Tavern, Party Liquor Outback, Broadway Tavern, Foster's Bar and Caddyshack.

At Fred & Mary's Place, we issued citations to two customers and the owner. At Tammy's Hallway, we issued a citation to a customer and the owner. As of today, four of the five citations have been paid. The individual who has not paid his fine did not request a hearing to contest the citation. We mailed him a certified letter about this issue, but he did not claim the letter. I have contacted the legal division of Illinois Department of Public Health for guidance on this matter. We are waiting for a call back from the state.

3. Nursing: Shelley Yoder, Director of Nursing

WIC Caseload is 1,511. The fourth quarter was 94%. Our goal is to maintain a caseload of greater than 90% of our assigned caseload.

HIV Testing: Six HIV tests were done this quarter with no positive results.

STD Testing: Eighteen Gonorrhea and Chlamydia tests were done. There were no positive results for Gonorrhea but we had four positive results for Chlamydia. Two Syphilis tests were done with no positive results. One Herpes test was done which was positive for HSV-I, and negative for HSV-2. Shelley enclosed the Chlamydia testing report from Jan-Oct 2009 and 2010.

Risk Assessment Data: Every time a client comes in to have a Gonorrhea, Chlamydia, Syphilis or HIV test done, a risk assessment form is completed and submitted to IDPH. From January through September we submitted 79 forms. (39 male, and 40 female.) I have included copies of the assessment responses in the packets.

Lead Poisoning Prevention Services: This quarter 135 lead tests were completed, four kids are currently being followed for lead case management services. Two children had a high capillary lead test result, and I am currently waiting on confirmatory venous lead test results to see if case management services are needed. No lead nursing home visits were conducted this quarter.

Labs: We drew 94 labs this quarter, with \$1,410.00 dollars in revenue generated from those services. We were notified by Sara Bush Lab that CMS (Centers for Medicare and Medicaid Services) will require a physician's order, or signature on every lab requisition, starting January 1, 2011, and they will no longer accept a standing order for lab tests. They are currently trying to postpone this requirement at present. There are three things we could do to keep services available.

1. Only perform labs on clients that have a doctor's order, which will decrease the number of clients served.
2. Have Dr. Franczyk and/or Dr. Aziz work with us, and sign off on client's that set up appointments for tests without MD orders. We still would only perform labs that were specified on our internal standing order for MCHD.
3. Only perform labs on clients with doctor's orders, and periodically hold clinics for executive profiles, if Dr. Franczyk and/or Dr. Aziz would sign off on the orders for the clinics.

Richard Haney stated that since we are the Marion County Health Department then we should be utilizing Marion County Labs such as Salem Hospital and St. Mary's Hospital. Shelley stated in the beginning that we had approached the local hospitals and they were not interested in offering services to us. Shelley will talk with Stephanie at Salem Hospital after the first of the year to discuss the lab services with them to see if they could work out a rate with us.

Outreach: Marion County Health Department was invited to Sandoval High School to give an STD presentation to the Adult Living class on November 9, 2010. A 40 minute power point presentation was presented to the class. We were also invited to give flu shots at the Kaskaskia College Veterans Health Fair on November 17, but relinquished the clinic to Clinton County Health Dept., because the facility resides in their jurisdiction. We were invited to attend St. Mary's Hospital Health Fair on Saturday November 6 from 8-11am to administer flu shots. We attended and administered 29 flu vaccinations, handed out brochures with information on MCHD services, and gave away reusable bags with our contact information printed on them.

Communicable Diseases: This quarter two Tuberculosis cases were closed out with treatment completed. (These were active cases transferred from other jurisdictions that we provided case mgt. and DOT services. The 3rd case will close out at the end of December. This was a 2009 active case for Marion County. This quarter we have currently investigated and completed case investigations on the following: 42-Chlamydia, 4-Gonorrhea, 3-Syphilis, 11-HCV, 4-Salmonella, 2-Giardia, and 5-Cryptosporidium. We also completed two-screenings on clients with positive TB skin tests

Chest X-rays: SMH has a new policy where no orders will be accepted unless signed and dated by a physician. We used to be able to submit our own order for a CXR for screening of clients with a positive TB test, but we can no longer do this. We have changed our policy to reflect this. We have revised our CXR order with a diagnosis code for a positive TB test, and we have made arrangements with Dr. Aziz to sign and date our orders for Chest X-rays. The only problem that we may encounter is when Dr. Aziz is out of the office. We are going to ask Dr. Franczyk to sign orders for CXR's in Dr. Aziz's absence.

Flu: In 2009 we ordered 2,500 doses of vaccine. We went to 30 off-site clinics and administered 739 vaccinations at those clinics. We depleted our supply of vaccine by the end of October. This year we ordered 2,800 doses of vaccine. We went to 26 off-site clinics and administered 400 vaccinations at those clinics, and currently have an ample supply of vaccine to continue office clinics until demand stops, or the vaccine expires, whichever comes first.

This year most local pharmacies administered their own flu vaccine, and because of this we lost off-site clinics such as Bandys and the Medicine shoppe. This year we lost two local businesses (Radiac and Henderson Trucking) that we have provided off-site clinic services to for several years. Radiac and Henderson Trucking generated approximately \$3,000 in revenue for MCHD. The reasons that we were given for the cancellations were: one site had a pharmacy offer to provide flu shots at a discounted rate, and the other site stated they had another provider offer to give flu shots at a discounted rate.

Since we have seen a decrease in clients requesting flu shots that resulted from local and retail pharmacies administering their own vaccinations, as well as a loss in off-site clinic sites to other providers, 1,290 doses of vaccine will be wasted this year. This will account for a loss of \$38,700 for MCHD. Our next challenge will be in determining the demand for influenza vaccine, and determining the amount of vaccine to order next year.

New Services: I am currently looking into MCHD providing urine drug screening services for individuals and businesses. Both myself and the Public Health nurse would be trained to collect urine specimens for DOT (regulated) and (non-regulated) testing. MCHD would be the collection site, and submit the lab for testing. We would use a medical review officer through Sara Bush to review the tests. The MRO handles the follow up and final determinations on positive results. After the final report is reviewed by the MRO, the reports would be sent back to MCHD to be forwarded to the company or individual that had the test done.

